



UNIVERSITÄT  
BAYREUTH

DER KANZLER

Universität Bayreuth, 95440 Bayreuth

**-per E-Mail-**

To all  
Employees of the  
University of Bayreuth

in house

Az. P 1000-III

Im Antwortschreiben bitte angeben  
Bayreuth, 11.02.2021/eb

## University operations in the period of 24.12.2021 to 07.01.2022

Ladies and Gentlemen,

As in previous years, a "break in operations" is planned for the turn of the year in order to save on energy and building management costs.

**At the request of the University of Bayreuth's employee council and in the interest of the staff who would like to have a reliable basis for planning in this regard, the decision to suspend university operations is being made very early.** Due to the calendar circumstances, it makes sense to suspend operations for eight working days **between 24 December 2021 and 7 January 2022**. This will allow heating, winter services, etc. to be reduced for 17 days. In this context, it has been decided that there will be no lectures on Friday, 07.01.2022.

As in previous years, especially for non-academic staff, vacation days or overtime can be used in the context of flexible working hours. If this results in a negative balance regarding working time that exceeds the permissible amount, this can be rectified within a period of two months. If it is necessary to exceed the permissible number of flextime days for this period, this will be permitted.

I request that you notify your department and take this into account in your planning.

Yours faithfully,

Roland Jakisch