

Documents required for the employment of visiting lecturers and professors

1. Curriculum Vitae
2. Confirmation from tax authority for deduction of income tax (after arriving) / tax identification number (if available)
3. Confirmation of membership issued by a health insurance provider (if applicable, after arriving)
4. Non-EU nationals require **a residence permit that includes a work permit**
Please note: You will need to apply for your visa at a German embassy before you enter *Germany*.
5. Form: "Details required for determining remuneration for visiting professors and lecturers" (Angaben zur Festsetzung der Vergütung)
6. Form: "Social Security Questionnaire" (Fragebogen zur Sozialversicherung)
7. Form: "Duty to uphold the Constitution in public service" (Belehrung über die Pflicht zur Verfassungstreue im öffentlichen Dienst)
8. Copy of passport or official document confirming German citizenship (Staatsangehörigkeitsausweis)

**This translation is to be used as a guide for filling out the German documents.
The University of Bayreuth is not liable for inaccuracies or mistakes in the English translation.
In case of doubt, the German originals are to be used in a court of law.**