Information sheet about the reimbursement of expenses incurred for an interview

Here: Interview trips for professorships and other academic personnel

Legal foundation: announcement of the Bavarian Ministry of State for Finances from September 28, 2017

Upon application (with enclosed form) the following expenses can be reimbursed:

| Transportation Costs | 1. The cost of the most inexpensive ticket for the most inexpensive regularly operating means of transport on the shortest travel distance from the city of residence to the city where the interview is located (typically the cost of a 2nd class ticket with the German Federal Railway) as well as in the city where the interview is located. Additional fees for the train are not considered. If the applicant is severely disabled, an exception will be made and transportation costs will be reimbursed as they are for business trips (1st class)
 | 2. If the applicant travels with his or her own vehicle, 75% of 0.25€ per km will be reimbursed.
 | 3. Travel expenses in the city of residence will not be reimbursed.

| Accommodation Allowance | Necessary accommodation costs of up to 90,- € |